



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

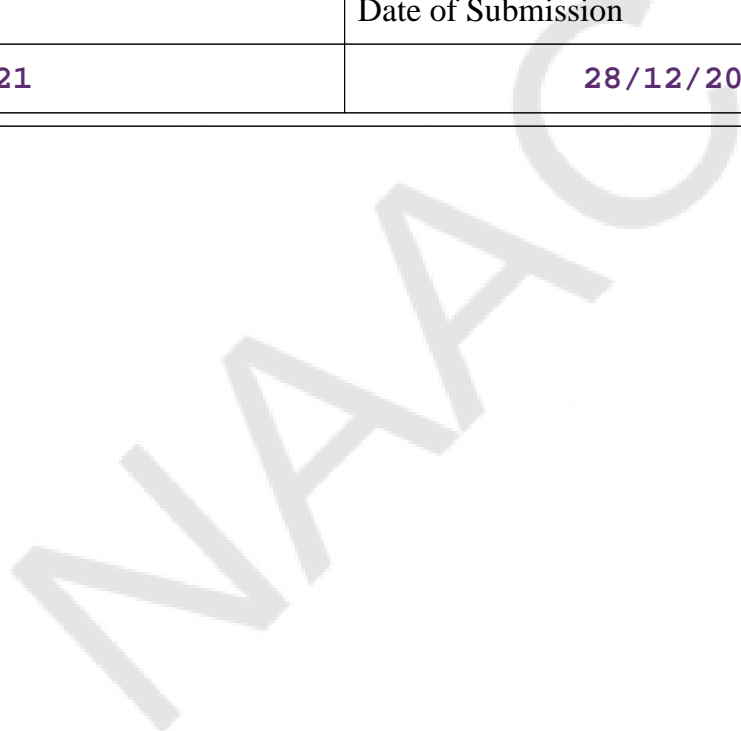
1.Name of the Institution		REGENT EDUCATION AND RESEARCH FOUNDATION GROUP OF INSTITUTIONS
• Name of the Head of the institution	Dr.Rajorshi Bandyopadhyay	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03330085432	
• Mobile no	9330902664	
• Registered e-mail	registrar@regent.ac.in	
• Alternate e-mail	principalrerf@regent.ac.in	
• Address	BaraKanthalia,Sewli,Telinipara,	
• City/Town	Barrackpore	
• State/UT	WestBengal	
• Pin Code	700121	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Semi-Urban	

• Financial Status	Self-financing				
• Name of the Affiliating University	Maulana Abul Kalam Azad University of Technology, West Bengal				
• Name of the IQAC Coordinator	Mr. Subhankar Ghosh				
• Phone No.	03332213013				
• Alternate phone No.					
• Mobile	8918313743				
• IQAC e-mail address	iqac@regent.ac.in				
• Alternate Email address	principalrerf@regent.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.rerf.in/nac_iqac.php				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.rerf.in/nac_iqac.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.09	2018	26/09/2018	26/09/2023
6.Date of Establishment of IQAC			03/08/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC					

9.No. of IQAC meetings held during the year		4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?		No
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Online Feedback system is established by the initiative of IQAC.		
2. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analyzed and used for improvements.		
3. Academic Audit (AA) conducted and its follow-up action.		
4. Participation in NIRF and Provided drive on an acceptable webinar for Faculty development.		
5. Official website of Regent Education and Research Foundation Group of Institutions elevated for better information handling and recovery.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Online Feedback system is to be developed by the initiative of IQAC.	Online Feedback system developed and effectively implemented.
Grooming of students to increase employability	Action taken by Career and Courses
Conduct webinar for faculty to progress course based learning environments	Webinar conducted and faculty merged course learning objectives and extent methods in their courses
E -content development facilities	To make available the e-Content useful to the students, particularly during the situations like COVID Lockdown.
Off class value supplementary program	We have arranged different off class value supplementary program on topics like ASP DOT NET, Machine learning, AutoCAD, OCTAVE from time to time
Review on further improvement of faculty pursuing PhD & new PhD registration and quality publications.	To reach the targets of '2020-25 strategic plan' of the institution.
Organization of seminars	As per this plan, different seminars have been organized by different departments inviting resource persons from industry and reputed educational institute.
Industrial Training	Industrial training conducted successfully for student and faculties
Remedial classes for major subjects	Remedial classes have arranged according the reports based on continuous evaluation.
Online access for admission to be provided to the students.	Online access for admission is provided to the students.
13.Whether the AQAR was placed before	Yes

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Trustee Board	15/05/2021
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	28/12/2021



Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	08
File Description Data Template	Documents View File
2.Student	
2.1 Number of students during the year	1492
File Description Institutional Data in Prescribed Format	Documents View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	445
File Description Data Template	Documents View File
2.3 Number of outgoing/ final year students during the year	443
File Description Data Template	Documents View File
3.Academic	
3.1 Number of full time teachers during the year	122
File Description Data Template	Documents View File
3.2 Number of sanctioned posts during the year	122
File Description Data Template	Documents View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	39
4.2 Total expenditure excluding salary during the year (INR in lakhs)	8.36
4.3 Total number of computers on campus for academic purposes	410

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Regent Education and Research Foundation Group of Institutions has been associated with the Maulana Abul Kalam Azad University of Technology in Kolkata and strictly followed all the university's curriculum activities. In the pandemic situation of last year, the university has directed that the delivery of curriculum be in online mode. For effective implementation and delivery of curriculum, the institute has generated an academic calendar that includes curricular, co-curricular, and extracurricular activities; before the start of the academic session.

In order to guarantee that the university curriculum is delivered effectively at the college level, the following steps have been followed:

- A faculty-based timetable is prepared for the academic session and the schedule is based on workload.
- Every faculty member has prepared a thorough lesson plan for each course, which involves the delivery of lectures, tutorials, and practicals. For this session, the delivery of lectures was through online mode, by using any of the online meeting platforms, such as, Google meet, Zoom, WebEx, etc. The required study materials, assignments, and other necessary documents were shared via Google classroom.
- Regular meetings of the academic council, including the Principal, Dean, Head of Departments as well as the faculty members of respective departments are held on a regular basis to assess and discuss the progress of curriculum delivery.
- Intra-departmental meetings are held for teaching evaluations and internal test design. Internal tests are taken through online mode on a regular basis and the results are exhibited and discussed with the students in the online class.
- Slow learners receive remedial tutoring, while advanced learners benefit from the merit mission concept. Slow and advanced students are given additional services such as extra e-book distribution and personal e-counseling.
- Faculty members encourage students to update and develop their

knowledge by reading reference books and using e-resources accessible at the institute level. They also take up different MOOCS based programs for career development.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://rerf.in/nac_agar.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The university provides a reference academic calendar for all programmes before the start of each semester, which includes the start date, the last working day of the semester, the internship schedule, and the dates for semester-end tests.

RERF Group of Institutions prepares an academic calendar based on the reference provided by the University and meticulously plans all of its activities, including the conduct of Continuous Internal Evaluation (CIE). Each department adheres to the same and plans its course of action accordingly. The academic calendar of the institute contains information such as, the total number of working days and holidays, CIE dates, and dates for the Institute's flagship programmes. Schedules of co-curricular and extra-curricular activities are all mentioned in the calendar. Except for unexpected situations, academic activities, CIE, and all activities are conducted according to the timetable of events.

Faculty members schedule their course delivery, research, academic, and co-curricular activities in accordance with the academic calendar. The fulfilment of the syllabus according to the lesson plan set by faculty is closely monitored by the respective Head of the Department. Each CIE's syllabus coverage is determined well in advance, and faculty members adhere to it.

Online Internal Assessment tests (IA), e-assignments, e-quizzes, and seminars/webinars are all part of a student's Continuous Internal Evaluation (CIE). There is a well-defined process for performing CIE, according to the academic calendar. The course instructor, for each course creates IA papers based on the revised Bloom's Taxonomy and the assessment scheme, which is approved by the academic council, after being evaluated by the program coordinator. The internal assessment test itinerary of the examination committee is

disseminated to stakeholders, and the tests are completed on time. Course Instructors are in charge of giving post-IA exams, grading response scripts, and calculating CO-PO/PSO scores. Regular assessment and examination of laboratory courses, project work, webinars, and student development programmes are conducted. The conduct of laboratory experiments on the online portal and viva, as well as the submission of data, are crucial for laboratory course evaluation. According to the schedule, the internal test is held twice during the semester.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://rerf.in/academiccal.php

1.1.3 - Teachers of the Institution participate in D. Any 1 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution incorporates cross-cutting societal themes such as Moral Values, Human Values, Professional Ethics, Ethical Values, Gender Equality, and Environmental Awareness into our curriculum.

As per the guidelines of AICTE, the curriculum for the first-year students includes an Induction Programme that emphasizes values and

ethics. Also, the compulsory course based on human values and professional ethics as per the university syllabus for each program is an essential component of the curriculum. It is anticipated that the students will be able to comprehend the significance of ethics and values in their personal, social, as well as professional life. These courses offer a free environment for students to instill ideals and acquire ethical competence. Days of national and international significance, such as Republic Day, Women's Day, Independence Day, Teacher's Day, International Yoga Day, and others, are celebrated at the institute. These celebrations help pupils develop moral, ethical, and social values.

Women's Cell and Grievance Redressal Cells are an integral part of the institution. The members of these cells counsel the students and encourage gender sensitization among students, and address related issues of safety and security for female students, staff, and teachers. CCTV and security staff on the campus ensure safety and security to all.

The second-year curriculum includes the course on Environmental and Ecological Sciences, which focuses on ecosystems, their balance, and long-term sustainability. This course was designed by the university to raise environmental awareness and increase the relevance of the environment among students. Environmental awareness is essential for the protection of the environment and the survival of human life. The primary goal of this course is to raise student awareness of the importance of ecosystems to human survival. The institution hosts environmental and ecology webinars/seminars to educate students on how to make the best use of natural resources.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

NA

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://rerf.in/feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may A. Feedback collected, analyzed

be classified as follows

and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://rerf.in/feedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

214

2.1.1.1 - Number of students admitted during the year

214

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

213

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute organizes special programs for students both for advanced learners & slow learners. There are special Industry lectures organized by popular business houses, entrepreneurs, and

experts to give them industry exposure. Special soft skill sessions are organized for slow learners to make them industry-ready. The students interact with alumni/ alumnae for getting industry reports. Institute provides special software and databases like Bloomberg terminal, CMIE database, for real-time data which is necessary for their Industry-related projects and assignments. Here we believe in "learning by doing". Tutorial classes are the most popular student support given by the faculty members. We also carry on with our individual and group counseling sessions

File Description	Documents
Paste link for additional information	https://rerf.in/nac_agar.php
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
10	1

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute organizes workshops, simulation-based classes & case studies to enhance the learning experience of the students. Workshops are organized by companies like Dun & Bradstreet, KPMG..... etc. Case studies developed by Harvard Business school, IVY league, ECCH, etc. are taught in the class to give the students a real-life feeling. Different simulations are used in different courses which help the student to generate different scenarios and accordingly take a decision.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://rerf.in/nac_agar.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The presence of Information and Communication Technology (ICT) undoubtedly allows new ways of learning for students and teachers and helps the latter to interact with students. At Regent Education and Research Foundation, by understanding the benefits of incorporating ICT tools in the teaching process, the faculty members have been using the ICT tools such as Digital Pen & Pad, WEB 2.0 through WiKi Blogs, Animated Simulation Models (ASM), Animated Polls & Surveys, Demonstrative Videos (DVID), Digitized Caselets and Macro-Spreadsheets, Creation of Intuitive Courseware besides using the ICT tools like Internet, Projector, AVs, Presentations, etc.

Demonstration Pedagogy to ensure the learner's engagement: To ensure the demonstration pedagogy, faculty members, especially from the domains like Economics, Statistics, and Finance, but not restricted to these domains, have been using Digital Pad with Pen to demonstrate since these courses heavily demand graphical explanations by means of charts, graphs, equations, mathematical models and derivations. **Data Analytics & Simulation Lab (DASL):** An exclusive DASL is used for advanced courses like Data Science. **Animated Polls & Surveys:** The Institute's faculty members have been using the modernized ICT tool, "Animated Polls & Surveys" while teaching to engage students in the learning process. **Direct Access Tunneling Environment (DATE):** The Institute has also set up Virtual Private Network (VPN) and Direct Access Tunneling Environment (DATE) for faculty members, research scholars, and students to access various research journals and databases remotely that the Institute has subscribed to.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

110

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

120

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

120

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

IT integration and reforms in the examination procedures and processes (continuous internal assessment and end-semester assessment) have brought in considerable improvement in the examination management system of the institution IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution The Institute follows Continuous Internal Assessment as it not only firmly strengthens the effectiveness of both teaching and learning processes but also encourages the understanding of teaching as a developmental process that evolves over a period with suggestions and valued inputs from the learners. Continuous assessment involves prudently keeping records on the students continuously and systematically considering the periodic performances of students in academic activities such as assignments, quizzes, cases, projects, etc. Internal & External Components: To meet the Continuous Internal Assessment process, the evaluation of every course is divided into two components, Internal and External with the weightage of 70% and 30% respectively. The External component is the end-term examination of the courses while the internal component includes Quizzes, Cases, Assignment Submission, Class participation, Classroom engagement, etc

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://rerf.in/nac_agar.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college conducts two internal examinations for each of the semesters. The students are given the freedom to apply to the Head

of the Department if they are not satisfied with their marks. The student can also go through their answer scripts. Further, if they are not ready to accept the score, they can further apply to the Head of the institution.

The student can also apply to our University, for further probe.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://rerf.in/nac_aqar.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

RERF conducts curriculum reviews of the University programs on a regular basis once in two years. Also undertakes such review whenever required as per need. It is a rigorous process that involves all faculty, inputs from students, alumni, and recruiters, though we need to adhere to the University norms, syllabi, and guidelines.

In the process, the Director constitutes a core committee headed by a Senior Professor which includes the Dept. Heads / Programme Directors, the Academic Council of the college. The core committee will conduct internal meetings with every department to ascertain content and pedagogical changes required based on their past experiences on meeting the objectives of the courses and also the program outcomes.

Each of the departments will conduct their internal meetings in revising the courses of their respective departments indicating the changes in contents, credits, and pedagogy. The broad contours of the review will take into account the AICTE/UGC guidelines in vogue. After the internal discussions, the curriculum review committee including the external members will go through each and every course for its relevance to the program outcomes and the requirements for the industry and society. The committee will after several rounds of discussions, finalize mode and pedagogy to be followed in the programs and submit a detailed report. Such reports will be presented to the Academic Council and Board of Management for ratification. The adopted report will be communicated to all faculty by the Dean for implementation. The template for each of the courses

will be circulated to the course coordinators. The course coordinators are given the liberty to design the lecture plans for the indicated course structure. Similarly, they are also allowed to adopt assessment components with the options as allowed. At the beginning of every semester, the concerned department under the Department Head will review and endorse the course outlines before it is circulated to the students.

When the course is getting administered, in order to make any midway corrections, midterm feedback of the course is taken from the students. Based on the midterm feedback, the faculties are allowed to make required corrections in pedagogy or depth of contents. The course effectiveness is measured both in terms of end-term course feedback and program learning objectives. In each of the courses, the faculty indicate components that match the program learning goals for their course. In order to enhance, the effectiveness of the curriculum, the faculty integrates cases, term papers, projects, and invited lectures (up to 30% of the Course Credit) in their respective courses. The curriculum also integrates experiential learning through port visits, attachment with NGOs, summer projects, and Research Project. In application-based courses, curriculum effectiveness is brought by introducing simulation and workshops.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://rerf.in/nac_aqar.php
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The vision of Regent Education & Research Foundation (RERF) is to be an academic Centre of Excellence in the fields of Science and Technology, Engineering, International business research, training, and education and the mission is to create and foster a learning environment that enables participants to be leaders in the industry with sensitivity towards society. The program learning goals are developed based on the broad contours of the vision and mission of RERF.

The goals revolve around learning decision-making skills in the global business context, developing critical and analytical thinking when faced with complex business situations, providing solutions in the context of corporate governance issues within an ethical framework, developing the ability to work effectively in teams, managing conflicts and able to identify and apply management principles in solving problems related to social sector issues. These goals enable participants to develop vital skills that can facilitate them in becoming leaders in the world of industry, trade, and commerce.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://rerf.in/nac_agar.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

444

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://rerf.in/nac_agar.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://rerf.in/feedback.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute has a dynamic and vibrant system to promote innovations, creation, and transfer of knowledge. RERF takes conceit in having dedicated research as well as innovation cells to promote research and innovations in contemporary issues concerning engineering with ethical values having entrepreneurship, community orientation, and Incubation, etc. The faculty of the Institute are adequately incentivized to take up Research Projects in their area of interest.

The Institution provides a conducive environment for the promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to be actively involved in the application of technology for societal needs. Necessary support is provided for Documentation, Publication of Research Papers, and also for obtaining patents.

Consciousness meets, workshops, seminars, and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Product Service Training is provided for creating awareness on marketing the products.

The sole objective of the Institution's Innovation Council (IIC) Cell is to facilitate students to convert their Ideas into technological innovations. Students are provided facilities to build prototypes useful for the promotion of Social needs including agriculture and rural development. Financial Assistance is provided for major and minor Research Projects. Workshops on emerging trends in Technology are held. Tech-Fests are held. Students are awarded cash prizes for best models. Students are encouraged to gain hands-

on experience and better Industrial Exposure.

The college has recognized Research Centres in the departments and this would be an added advantage to the students to develop their Prototypes.

Ideas and innovations flow steadily with the start-up a beginning was done to cherish our students and transform, innovations in to a vital force for economic growth. Start-ups were initiated by the students for the latest innovations.

College was recognized as a hosting center of Pradhan Mantri Kaushal Vikas Yojana(PMKVY), development of cost-effective society-related projects is encouraged. Other Initiatives for the creation and transfer of knowledge include.

The college conducts coding contests and participates in various hackathons through the TPO Cell of the college. College is having Spoken-tutorial (supported by IIT Bombay) and NPTEL Local chapter (Supported by MHRD, Govt. of India). Through these activities, students will be exposed to an assortment of technological environments and get inspiration about innovations.

Financial support is extended to the students for exhibiting their models at the Idea Generation Contests, Competitions held by other organizations. Students are provided with an opportunity to acquire skills for the commercialization of their products. The Local Entrepreneurs are invited to address the students and inspire them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rerf.in/nac_agar.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

As a part of the university (MAKAUT) curriculum, every student should earn MAR (Mandatory Additional Requirement) points through various co-curricular activities including outreach deeds or assignments preferably with an NGO/NPO/Local Body/ voluntary society. However, the students are free to select any concerned organization and inform the institute.

The Institute was allotted as a National Service Scheme (NSS) Unit. A huge amount of students has enrolled their names as NSS Volunteers. The motto of NSS is 'Not Me But You'. Service to mankind is service to god. Imparting such values and attitudes into students is the motive of the institution. Believing in this, the institute carries out a number of extension activities in the neighbourhood community. Our NSS club received local appreciation in community service through NSS since its inspection.

The NSS unit concentrates on the welfare of the neighbourhood community and sensitizes their social exertion and takes necessary steps for the betterment of the society. These social outreach programmes brought a great impact on the holistic improvement of the students as they come across different categories of people and their living standards. Every year during Independence Day and Republic Day, the NSS students coordinate with the other clubs of the institute to demonstrate a current social problem through parades, rallies.

Extension activities in the neighbourhood community during the accreditation period are obstructed due to this pandemic crisis but gradually it is been surmounted.

File Description	Documents
Paste link for additional information	https://rerf.in/nac_agar.php
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute provides state-of-the-art infrastructure and facilities for the Teaching Learning process. Some of the classrooms are fitted with the latest LCD projector, LAN connection in the computer, Wi-Fi for the participants, microphone & good sound system. Some of the classrooms are fitted with Video Conference facilities (dedicated lease line) in which students can attend any lectures. Video conference facilities are also used for organizing lectures given by professors residing in other countries. We also have a well-equipped computer lab which is used by the students for lab-based classes. Institute provides different computing software like MATLAB, PSIM, PSPICE, AUTOCAD, ADOBE ACROBAT, PHOTOSHOP, etc., which are used by the students as well as faculty members for teaching, learning & research process. The campus is fully Wi-Fi enabled in which students can access the internet from each and every corner of the campus. The faculty members use Google Meet, Zoom, etc. for conducting online quizzes, taking online attendance, uploading course materials, assignments, Research projects, etc. The students can also upload their assignments in Google Classroom for evaluation. It also helps the students and faculty to interact with each other by sending comments after evaluation

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rerf.in/nac_aqar.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has both indoor & outdoor sports facilities. It has a well-equipped gymnasium on the campus. Yoga is compulsory for the students at the first semester itself. Among the indoor games, the students enjoy playing carrom, table tennis, etc. They also have a common room for reading story books. The institute has state of an art Auditorium on the campus and an Open-Air theatre which are used by the students for organizing different cultural & social activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rerf.in/nac_agar.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

45,35,5000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The RERFGI Central Library is a knowledge bank in the field of Engineering, Management, and basic science-related issues. It has an organized collection of information resources on the International Author's Books which are accessible in printed or e-form to its Readers for their reference. The RERFGI provides an extra facility of a book bank. It continued with its endeavor to add to its collection specialized publications, reports, Databases, e-Journals, Print Journals, Articles, etc., and get itself updated regularly. Presently Library has an impressive collection of 48552 books, 1813 CDs/DVDs, 22 periodicals, 700000 e-books under NDL, and 4711 e-journals under J-Gate and 51 Journals.

The library has also installed 04 computers in the Library. The e-journal facilities is accessed by these computers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://rerf.in/nac_agar.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,78,621

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Recognizing the importance of technology in education, the institute has implemented latest state of the art IT infrastructure. RERGI uses IT to provide a competitive advantage in its core areas of education and research. The institute aims at providing 99.9 percent uptime including ensuring server uptime, data recovery, and backup,

facilitating storage management, hardware, network operations, streamlining operations, and simplifying end-user support. The policy aims at providing uninterrupted services to all stakeholders .viz. faculty, officers, staff, and students. RERFGI IT infrastructure includes a Wi-Fi campus, a learning management system, web services, and email services. The Institute strives to provide 24x7 services. During the lockdown due to the Covid pandemic, classes were held online for students across all programs. IT infrastructure of RERFGI is subjected to regular updation as it firmly believes that the IT of an organization has the fastest obsolescence rate. The budget allocation for IT is in line with the existing requirement and foreseeing the future ones.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

410

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

78,969,250

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institute maintains its computers and different types of equipment on regular basis. The maintenance of classrooms is monitored by the Academic Administration department. There is a Library Committee that meets at regular intervals for facilitating the smooth running of the library activities. Allocation of classes to different classrooms is maintained by the General Manager Academics. Timeslots to computer labs are done in consultation with General Manager Academics. Timeslots to Gymnasium are maintained by the student body without hampering classes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rerf.in/nac_agar.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

416

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	https://rerf.in/nac_agar.php
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

08

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Each class of our institute has Class Representatives (CR), who are selected by the teachers of the individual department. But we have various academic and administrative bodies where student representatives are there. The institute has the following committees in which student representatives are involved. Academic: 1. Innovative Project Committee 2. Seminar / Conference Committee 3. Wall Magazine Committee 4. Newsletter Committee 5. Quiz Debate Committee Administrative: 1. AntiRragging committee 2. AntiRragging squad 3. Cultural Committee 4. Fest Committee 5. Canteen Committee

File Description	Documents
Paste link for additional information	https://rerf.in/nac_agar.php
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

RERF Alumni association is not registered under the Govt. regulation; we are trying to do it in near future.

In Covid-19 pandemic, alumni have some virtual activity which we like to consider in our association: Each department in our college organizes meeting virtually of alumni and students, where interaction takes place regarding trending technology, job market scenario, and nature of questions during interviews and how to prepare for interviews, etc.

File Description	Documents
Paste link for additional information	https://rerf.in/nac_aqar.php
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our vision is to train the students to become quality executives with high standards of professionalism as well as morality and ethics using our excellent resources, infrastructural and technological support in all the streams. We believe in the total development of the students' personalities. In this era of economic liberalization, globalization, and technological super-advancement our aim is to put quality education in the light of Swamiji's vision of spreading education throughout the society

Our mission is to harmonize the traditional Indian values with the new values brought through the progress of science and technology and bring forth an all-around development of the students with a focus on innovation and improvement. Propagation of advanced and modern education on the firm grounds of our own philosophy and culture. We strive to make the college a center of excellence and satisfaction with the highest levels of academic standard.

The scholastic program design and courses are created and refreshed remembering the developing economy, the requirements of the corporate area, and of society. A mechanical empowered grounds with cutting edge instructing, imaginative examination, and the board apparatuses for extending the limits of thought and experience.

To develop a field where novel thoughts, examination, and grant thrive prompting rise of makers, pioneers, pioneers, and business people.

To plan the instruction through a ceaseless interaction with the goal that the understudies qualifying from the organization have the top rating in the situation.

To foster dependable citizenship through mindfulness and acknowledgment of moral qualities.

To fabricate a group of graduated class and companions to make an organization of devotion and backing for the establishment.

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File Description	Documents
Paste link for additional information	https://rerf.in/nac_agar.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute follows a Bottom-Top approach, undertaking which affects decentralized and participative management. It is fetched to the notice of the hierarchy only when it cannot be explained. The departmental collectively are built under the guidance of HODs/Registrar/Dean/Principal. Faculty members are given representation in various committees/cells. Every year, the composition of different committees is changed to ensure uniform exposure of duties for the academic and professional development of faculty members. Board of Governors has empowered different committees under the guidance of Principal/Dean/Registrar to manage all issues related to academics, their implementation, and administrative problems involving students.

Institute Committees Majority of the members is faculty members. The committee decisions are final and in case of dispute, the Board of Governors is the final authority. These are Internal Quality Assurance Cell, Academic Committee, Research, and Development Committee, Examination Committee, Training and Placement Committee, Student Affairs Committee, Cultural Committee, Anti-Ragging Committee. Institute Committees are created for smooth working with a delegation of responsibilities. Transparency is maintained by sharing all information on the college website for ready reference of all the stakeholders of the college as well as the citizens. Discipline, the most desirous virtue for teaching learning-process, amongst the students is maintained by deputing a dedicated staff as guardian faculty member division wise. Students' performance is monitored through batch counseling. The principal made a committee to look after the sanitization and covid-19 preventive operation in the institute effectively under the supervision of the administrative officer and continue the academic activities such as online teaching-learning, assessment evaluation with Online examination for examinations, project reviews, and virtual laboratories for Lab-based Courses by using Google meet, WebEx, Zoom app.

File Description	Documents
Paste link for additional information	https://rerf.in/nac_agar.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Admission of Students	The Institute has a well-organized transparent admission system. All admissions are based on merit in accordance with the rank obtained in West Bengal Joint Entrance Examination (WBJEE) and all India-level entrance examinations of JEE (Main).
Teaching and Learning	The institute conducted an academic review. The method is observed from time to time by the higher authority over regular meetings with teachers and also by requesting feedback from the students. Department-wise suggestion boxes are available for anonymous feedback to improve the system practices. In a meeting after discussion, the practical suggestions to enhance the teaching and learning practices are communicated to the concerned person for implementation. The loop is closed during the next meeting in the same academic year. The institute organizes workshops, lectures, and seminars regularly for students and teachers.
Human Resource Management	The institute has recruited a sufficient number of faculty members, technical staff, and class IV staff members as per the guidelines mandated by the Government bodies.
Research and Development	Research is considered to be an integral part of career improvement. Institute has well-defined Research and Development policies and is examined from time to time. The faculty members who are Ph.D. are encouraged and motivated.

	<p>complete their Ph.D. work early allowing special casual leaves and reducing their workload. The faculty members are financially supported registration fees for attending conferences. Faculty members are encouraged to publish their research only in quality journals with Scopus/SCI index. Faculty is encouraged to support innovative students' projects at B.Tech level.</p>
<p>Curriculum Development</p>	<p>The institute is affiliated with the university which drafts the curriculum for all affiliated institutes. RERFGI is encouraged to put forward inputs during the revision of the curriculum based on the experience of its faculty and considering industry vision.</p>
<p>Examination and Evaluation</p>	<p>Examination: Question bank and outcome-based internal class tests prepared by the course coordinator. The university conducted a semester-examination where faculty members participating by submitting model questions. 70 weightage for end examination and 30 weightage for continuous evaluation.</p> <p>Evaluation: The institute evaluation method is restricted to internal evaluation only. To make the process effective, the following steps are accepted: verbal interaction, Quiz assignments are organized regularly. student's access to answer script subject. Due to the pandemic COVID-19 situation internal tests, oral exams conducted online format.</p>

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://rerf.in/nac_agar.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Planning and Development	Academic calendars are prepared on the commencement of the academic session and uploaded to the institute website. Ready enumerator for odd and even semesters. Every year for 1st-year students implement an induction program. Emphasize self-learning/learning through syllabus: IEEE online journals, e-NPTEL (MOOC) courses, CDs of video lectures.
Administration	The institute and parent society work together to achieve better management administration in all courses by maintaining the utmost transparency. Regular students' attendance is recorded. Important information is communicated timely to students and parents through the biometric system faculty staff, attendance is recorded. All important areas and lobbies are under CCTV surveillance.
Finance and Accounts	In the accounting department, Tally System is used for maintaining the accounts. Digitally maintained Student scholarships and freeships. Fees collected through bank transfer and salaries are credited directly to accounts with SMS intimation.
Student Admission and Support	The college website uploads admission information and notices regularly. Student admission is carried out

the ERP system. Ability improvement development schemes for competitive examinations, soft skill development, career counseling, meditation, yoga and personal counseling.

Examination

The college website regularly updates examination-related information and notices. The institute conducts internal assessment tests and an end semester examination by the affiliated university. All students are accepted to internal test answer scripts. Internal assessment tests marks are uploaded to the university portal and students can check the marks through the student login ID portal. As per the university notified end semester forms are filled online system and examination is held as per the university schedule. The university results are circulated to departments for record and it is available in the Member's Area on the university website.

File Description	Documents
Paste link for additional information	https://rerf.in/nac_agar.php
Link to Organogram of the institution webpage	https://rerf.in/nac_agar.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Full paid Maternity Leave

Under humanitarian grounds, RERF provides 180 days full paid maternity leaves to all female employees.

2. Fee concession to wards of economically weak staff

The provision is made for financial support to economically weaker staff of RERF in the form of fees concession to their wards.

3. Festival advance

Non-teaching staff were provided festival bonus as per their respective job responsibilities once in a year.

File Description	Documents
Paste link for additional information	https://rerf.in/nac_aqr.php
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

38

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The improvement of the by and large hierarchical exhibition of groups and people for guaranteeing the accomplishments of the generally speaking authoritative mission and vision. For profession improvement similarly for educating and non-instructing by allowing to seek after higher examinations, go through preparing program, go to courses, discussion, gatherings, studios at National and International level.

Further, toward the finish of every semester, criticism structures are given to the understudies for every one of the courses went to by them. The input structures as survey gather data about the educator and various viewpoints relating to the instructing system. A group comprising of the Head of the Department and Senior Professor in the Department, goes through the criticism structures gathered from the understudies and recommend appropriate measures to further develop the instructing learning process.

File Description	Documents
Paste link for additional information	https://rerf.in/nac_agar.php
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute conducts internal audit regularly and maintain the

transparent mechanism. A qualified chartered accountant conducts a yearly internal financial audit. Different types of expense such as fees collection, staff salaries, any type of purchase, repair maintenance, etc. are checked.

File Description	Documents
Paste link for additional information	https://rerf.in/nac_agar.php
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Not Applicable

File Description	Documents
Paste link for additional information	https://rerf.in/nac_agar.php
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has been set up in the College at the occurrence of the National Assessment and

Accreditation Council (NAAC) as a post-accreditation quality sustenance measure.

The excellent undertaking of the IQAC is to foster a framework for cognizant, reliable and reactant improvement in generally execution of the Institutions. The IQAC will make a huge and significant commitment in the post-accreditation period of the Institution. During the post accreditation time frame, the IQAC will channelize all endeavours and proportions of the Institution towards advancing its scholarly greatness.

Capacities and Process:

Improvement and utilization of value benchmarks/boundaries for the different scholarly and authoritative exercises of the Institution.

Game plan for criticism reactions from understudies, guardians and different partners on quality related cycles of the establishment.

Scattering of data on the different quality boundaries of advanced education.

Documentation of the different projects/exercises prompting quality improvement.

Association of studios, courses on quality related topics and advancement of value circles.

File Description	Documents
Paste link for additional information	https://rerf.in/nac_agar.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Our Institution studies its appearance learning communication, plans, and systems of assignments and learning results completely at intermittent range thoroughly at periodic span. Ensuring helpful, useful, and moderate execution of insightful, administrative, and money-related tasks. The importance and nature of academic and investigation programs. Smoothing out and blend of current strategies for teaching and picking up, ensuring the sufficiency, upkeep, and working of the assistance development and organizations.

File Description	Documents
Paste link for additional information	https://rerf.in/nac_agar.php
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://rerf.in/nac_agar.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Many seminars and webinars on Gender Equity, Gender Sensitization conducted on college level and Departmental level.