Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**REGENT EDUCATION AND RESEARCH FOUNDATION GROUP OF INSTITUTIONS**
Name of the head of the Institution	**Mahuya Das**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**033-30085432**
Mobile no.	**8599961175**
Registered Email	**registrar@regent.ac.in**
Alternate Email	**principalrerf@regent.ac.in**
Address	**Bara Kanthalia, Sewli, Telinipara,**
City/Town	**Barrackpore**
State/UT	**West Bengal**
Pincode	**700121**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Dr. Rajorshi Bandyopadhyay**
Phone no/Alternate Phone no.	**03332213013**
Mobile no.	**9433820294**
Registered Email	**rajorshib@regent.ac.in**
Alternate Email	**principalrerf@regent.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.rerf.in/nac_iqac.php

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.rerf.in/academiccal.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B**	**2.09**	**2018**	**26-Sep-2018**	**25-Sep-2023**

6. Date of Establishment of IQAC

03-Aug-2017

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Career & Courses	**01-Feb-2019** **90**	**1000**

Remedial program	09-Aug-2019 21	114
RAAMCO	12-Mar-2019 1	90
Tech Fest	01-Mar-2019 2	3500
Job fair	15-Feb-2019 3	1800
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Bengal job fair 2. Tech Fest, Splendora 2K19 3. One day International seminar RAAMCO 4. Remedial Programme 5. Career and Courses

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Grooming of students to increase employabilitty	Action taken by Career and Courses and mentioned in Section 7.1
Impetus on Internship	Seminar on "Importance of internship" has been arranged with Internshala through AICTE. 868 of our students got registered in Internshala and two of our students (Sumana Ghorai and Debopriya Mallik) became the face of internshala and conducted seminars on "Importance of Internship". Our activities in Internshala has awarded our institute a rank of 550 out of 2380 colleges participated in internship day 2019. 5 to 10% of our students got internship through Internshala and rest of students were placed in different public and reputed private sectors for internship through our training and placement section.
Improvement in continuous evaluation	As per IQAC plan, system of four internal assessments has been introduced instead of earlier two internal assessment systems. Beside the two internal examinations, students were assessed by two other evaluation methods based on quiz, debate, presentations and group discussions. Along with these surprise test will also be introduced from even semester 2019-2020
Organization of seminars	As per this plan, different seminars have been organized by different departments inviting resource persons from industry and reputed educational institute.
Strengthening of student's placement and grooming of students.	One job fair has been conducted (dt 15.02.20) to strike the point "poor placement" reported in section 7.1. Department wise placement has been increased.
Off class value added program	We have arranged different off class value added program on topics like IOT, Machine learning, PLC/SCADA, Autocad, STADPRO from time to time
Remedial classes for major subjects	Remedial classes have arranged according the reports based on continuous evaluation attached in section 7.1
Retraining for teachers	Faculty members have been allowed to attain different in-house FDP program and in other different institute.
Impetus on research	PhD policies have been prepared after

	NAAC visit and leaves will be granted for PhD and higher studied
View File	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Trustt Board	**15-Nov-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**

Date of Visit	**08-Aug-2018**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2019**

Date of Submission	**14-Feb-2019**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**At present we are using 9 nos of module as listed below: 1.Admission. 2.Employee registration. 3.Student registration. 4.Front office. 5.Fees collection. 6.Employee attendance. 7.Payroll.(HR) 8.Accounts. 9.Library.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Each Faculty of the Institute prepared a lesson plan before each semester and maintained class conduction data sheet duly signed by student's representative. After teaching end student feed back is taken to verify the data.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
			No Data Entered/Not Applicable !!!		

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year		
Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BTech	CSE	17/07/2018
BTech	EE	17/07/2018
BTech	ME	17/07/2018
BTech	ECE	17/07/2018
BTech	CE	17/07/2018
BTech	EEE	17/07/2018
MBA	MBA	17/07/2018
MCA	MCA	17/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Students feedback have been collected in hard copies through semistructured

questionare. After it has been analyzed as per the student gradation by the core committee of the college comprising of GM-Admin, Trustee, Principal. According to that we are evaluating the teaching quality, attainment of syllabus etc. parameter. Students learning have judged by the teachers feedback through mentorship form.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	**244**	**48**	**124**	**15**	**5**

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
120	**28**	**10**	**7**	**Nill**	**2**
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

MENTORSHIP PROGRAMME Mentoring is a unique method of supporting students to strengthen their varied capabilities as well as motivating them towards their future career development. Recognizing this fact, the institution possesses a mentorship programme, wherein the faculty members in all departments are assigned with the task of mentoring about 20 students. The programme is monitored by the principal and faculty co-ordinators. The mentors meet their mentees on a regular basis, to interact with them, and comprehend their issues to guide them on their overall personality development. This also helps to build an interpersonal relationship between the teachers and students. The meetings are held on a bi-weekly basis at dedicated time slots. After the group meeting, the mentor personally talks to each mentee one-on-one. The mentor maintains a datasheet about each mentee with reference to academics, attendance, discipline and overall development, which is assessed from time to time. The main objectives of the programme are: To help the first year students appreciate the challenges and opportunities provided by the institution, and develop an understanding such that they can adapt to the campus life effortlessly. To identify and counsel academically weak students such that they can thrive and not feel let down. To help troubled students cope with academic, extra-academic and personal problems. To proactively try to identify problems of the general student populace and to bring them to the notice of the concerned authorities. The most essential qualities that a mentor possesses are empathy, humility and ethics. The mentor empathizes with the mentees and advises them on any adverse situation that they may face, at the same time making sure not to impose their own opinions. The mentor is also responsible for inculcating ethics in their mentees.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
No Data Entered/Not Applicable !!!		

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
124	124	Nill	27	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BTech	UG	8th/4th	22/12/2018	26/03/2019
BTech	UG	6th/3rd	22/12/2018	26/03/2019
BTech	UG	4th/2nd	22/12/2018	26/03/2019
BTech	UG	2nd/1st	22/12/2018	26/03/2019
MBA	PG	2nd/1st	22/12/2018	26/03/2019
MBA	PG	4th/2nd	22/12/2018	26/03/2019
MCA	PG	2nd/1st	22/12/2018	26/03/2019
MCA	PG	4th/2nd	22/12/2018	26/03/2019
MCA	PG	6th/3rd	22/12/2018	26/03/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the IQAC plan, a system of four internal assessments has been introduced instead of the earlier two internal Assessment systems. Besides the two internal examinations, students were assessed by two other evaluation methods based on quizzes, debates, presentations, and group discussions. A seminar on "Importance of internship" has been arranged with Internshala through AICTE. 868 of our students got registered in Internshala and two of our students (Sumana Ghorai and Debopriya Mallik) became the face of Internshala and conducted seminars on "Importance of Internship". Our activities in Internshala have awarded our institute a rank of 550 out of 2380 colleges participated in internship day 2019. 5 to 10 of our students got internships through Internshala and the rest of the students were placed in different public and reputed private sectors for an internship through our training and placement

section. Faculty members have been allowed to attain different in-house FDP programs and in other different institute. Ph.D. policies have been prepared after the NAAC visit and leaves will be granted for Ph.D. and higher studies.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Even Semester session January – July 2018 Academic Programmes Commences January 11, 2018 Invited Talks/ Tech Quiz /Seminars Last week of February, 2018 Annual Sports/Cricket 2nd 3rd week of March, 2018 First Slot Test March 7 to March 14, 2018 Second Slot Test May 2 to May 8, 2018 Industry Visit /Publication of College Journal/ Farewell to outgoing Students1st Week of May 2018 Remedial Classes 1st week of May, 2018 Practical Examinations May 9 to May 16, 2018 Theory Examinations May 22 to June 9, 2018 Summer Recess 3rd week June to 12th July, 2018 Organization of Students' Summer Training and Faculty development Programmes Last Week of June – July 2018 Odd semester Session July – December 2019 Commencement of Academic Programmes July 13, 2018 Orientation Programme for Newly Admitted students 1st week of August, 2018 First Slot Test September 14to 20,2018 Publication of Wall Magazine 3rd week of September 2018 Second Slot Test November 14 to 20, 2018 Remedial Classes 2nd 3rd week of November 2018 Practical Examinations November 22 to 30, 2018 Theory examinations December 4 to 21, 2018 Winter Recess December 24 to January 12, 2019 Organization of Students' Winter Training and Faculty development Programmes Last week of December to January 2019

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://rerf.in/coutcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PG	MCA	MCA	40	40	100
PG	MBA	MBA	85	85	100
UG	BTech	CE	416	416	100
UG	BTech	ME	213	213	100
UG	BTech	EEE	131	131	100
UG	BTech	EE	184	184	100
UG	BTech	ECE	148	148	100
UG	BTech	CSE	231	231	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://rerf.in/feedback.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self

					the publication	citation
No Data Entered/Not Applicable !!!						
[View File](#)						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
[View File](#)						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**Nill**	**Nill**	**Nill**	**Nill**
[View File](#)				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Recent Advancements in Information and Communication Technology	**Regent Education and Research Foundation, AK Chowdhury School of Information Technology, University of Calcutta**	**85**	**200**
Donate for Kerala	**Regent Education and Research Foundation**	**102**	**335**
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
240	144

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Laboratories	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
IFWEdutech	Fully	3.0	2015

4.2.2 – Library Services

Library	Existing	Newly Added	Total

Service Type						
e-Journals	2	5	Nill	Nill	2	5

<div align="center">No file uploaded.</div>

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

<div align="center">No file uploaded.</div>

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	300	10	20	1	10	10	8	20	0
Added	0	0	0	0	0	0	0	0	0
Total	300	10	20	1	10	10	8	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">20 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
20	20	16	16

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a central library and two departmental libraries. The library has a good collection of books. In addition to this, according to the scheme of state government allotment is granted for purchase of books for the students of SC, ST category and the students belonging to BPL category. As this college is situated in economically backward area, many students are can not afford to buy books. They completely depend on the college library for their studies. The books purchased under state government scheme for students of ST, SC and BPL categories are given to this students for complete academic year and this is of great help to these students.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill

No file uploaded.

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career N Courses	153	163	25	48

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Depratment	Name of	Name of

	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
	No Data Entered/Not Applicable !!!				
	No file uploaded.				

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GATE	**10**
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Spoon Racer	**Internal**	**65**
Long Jump	**Internal**	**78**
Shot-Put	**Internal**	**56**
50m Run	**Internal**	**89**
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

We have Class Representatives (CR) in each class, which is based on selection and not by election. The selection is done by the teachers of individual department. But we have various academic and administrative bodies that have student representatives on them. The institute has the following bodies / committees in which student representatives are involved Academic: 1.CR Committee 2.Innovative Project Committee 3. Seminar / Conference Committee 4.Wall Magazine Committee 5. News letter Committee 6.Quiz Debate Committee Administrative 1. AntiRragging committee 2. Antiragging sqad 3. Cultural Committee 4. Fest Committee 5. Canteen Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

RERF Alumni association is not registered under the Govt. regulation, but we are trying to do it in near future. Following are the activity which we would like to consider in our association: Department is planning to create a platform of alumni and student, where interaction takes place between them regarding job market scenario, nature of questions pose during interviews and how to prepare for interviews, etc., on a regular basis. Hiring a professional psychologist to assist students to overcome stage fear, exam anxiety, etc.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Management gives sufficient freedom to the Principal, who is the academic head of the institution to function in order to fulfill the vision and mission of the institution. The college delegates authority and provides operational autonomy to the departments to work towards decentralized governance system. The policies largely aim at reducing central management size, reorganizing delivery, expanding private initiatives, and creating new partnerships. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for the various academic and co-curricular activities to be conducted in the course of the academic year. The list of committees is displayed at the beginning of the year on the staff notice-board. his ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the college holds regular meetings with Page 60/79 10-04-2018 03:18:48Self Study Report of Regent Education and Research Foundation Group of Institutions the teaching and non-teaching staff. In these meetings, various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of the various departments. Participative decision-making ensures the total participation of all the people concerned. The office administration of the College is headed by the Registrar under whom there are Office Superintendents, Head Clerks, Senior Clerks, Junior Clerks, and other Class III and Class IV Staff. The Registrar in consultation with the Principal coordinates the day-to-day activities With the increasing impact of globalization, the challenges faced by the nations of the world are substantial hence, the importance of localization through decentralization has intensified. At the same time, decentralization is seen as a means of improving the efficiency of education systems and the quality of educational service.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	To meet the demands for skilled manpower in the field of engineering, technology and management globally. To inculcate and inspire students in higher studies and research. To impart high quality education by providing the ambience needed for developing

E-governace area	Details
Planning and Development	Igniting youths and empowering society. To facilitate, train and educate students at both U.G and P.G levels to produce a pool of young professionals of outstanding ability. New educational initiatives of national significance to enrich the National dream of empowerment of young generation

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nill	Nill	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

No Data Entered/Not Applicable !!!

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1. The institution is having qualified to practice charted accountants as internal and external auditors who are auditing the accounts of the college once in six months. After the audit, the report is sent to the management for review. The auditors are appointed by the MD's office (Headquarter). In addition to this, the institution is having consultants to give opinions on taxation and legal issues. 2. the Last audit was done on 18th September 2013 and as of date, there is no adverse remark on the accounts of the institution. The college is filing income tax returns every year within the stipulated time

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	Internal
Administrative	Nill	Nill	Yes	Internal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

The institution has a policy of encouraging the professional development of faculty and supporting staff listed below: Each faculty member are encouraged to participate in at least one faculty development program for every two years in Universities Technical Teachers Training Institute and Institutes of National Importance in this case necessary sponsorship is provided by the institute Members of the faculty are encouraged to be members of a professional society. Like ISTE, IEEE (USA), AIMA, AIMS, CSI, IE, IETE, IET (UK), ACM (USA), Springer and other professional bodies. To upgrade the skills of the faculty, the management of the institution encourages its people to register for higher studies. The teaching and non-teaching staff are provided training programs through the conduction of regular workshops, seminars, and conferences.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b)Participation in NIRF	No

c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Essay Competition on Gender Equality	**03/03/2018**	**30/03/2018**	**35**	**45**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Waste Management steps including: There is a cleanliness committee in the college that sees matters related to cleanliness and waste disposal. Solid waste management – Solid waste is kept in sparate containers. When the container is filled, it is kept in separate pit. The waste is left for deposition and then it is used as a compost fortress and plants planted on the campus. Liquid waste management – Liquid waste is kept in separate containers. When the container is filled, it is kept in a separate pit. The waste is left for decomposition and then it is used as compost for tress and plants planted in the campus. E-waste management – The college has an emphasis on paperless offices to save carbon emissions in printers. The non-working computer spare parts and other non-working equipment are safely disposed of outside. A buyback policy is available. The cartridge of laser printers are refilled outside the college campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	**Yes**	**4**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders		
Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- **Students, staff using a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and p**

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Our vision is to train the students to become quality executives with high standards of professionalism as well as morality and ethics using our excellent resources, infrastructural and technological support in all the streams. We believe in all-around development of the students' personalities. In this era of economic liberalization, globalization, and technological super-advancement our aim is to put quality education in the light of Swamiji's vision of spreading education throughout society. Our mission is to harmonize the traditional Indian values with the new values brought through the progress of science and technology and bring forth an all-around development of the students with a focus on innovation and improvement. Propagation of advanced and modern education on the firm grounds of our own philosophy and culture. We strive to make the college a center of excellence and satisfaction with the highest levels of academic standard.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.rerf.in/about.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the institution is the total personality development of students. For this purpose, the institution organizes different activities which have enhanced the character and depth of student's personalities. For the academic performance of students, teachers take classes regularly on the basic of syllabus prescribed. Regularly, class tests, unit tests, quarterly tests, half-yearly tests and pre-last tests are conducted on scheduled time, which has improved students' performance in university exams. On occasions, seminars, workshops, quiz contests, essay contests are conducted. Guest lectures are conducted. We have started "One Plant One Student" as a green program in the college. This program has inculcated an environmental sense and awareness among students. A green audit is in operation in the institution. There are qualified teachers, and non-teaching staff in all subjects, but some posts are vacant. Student enrollment is increasing every year. The institution requires some more infrastructural facilities and faculties for strengthening this institution.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

 The future plans of Action for the Academic Year 2019-2020 is 1. Organization of conferences and seminars by the IQAC to promote the quality improvement strategies in teaching-learning, research activities. 2. The institution plans to focus more on research and development in the next academic year by increasing the publications of faculty and also motivating students' community to write research papers. 3. To further Strengthen the ICT 4. Up gradation Restructuring college website. 5. To have more industry academic interface so that there is more corporate participation in academics. 6. Conducting programmes to encourage and support students to start their own business ventures. 7. To prepare more video lectures from all departments. 8. Conducting activities to hone the creative skills of students and provide a platform to display their creativity 9. Conducting student focused academic and skills development activities 10. There is a plan to conduct an International Seminar in the next Academic year.