



ALUMNI  
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RERF GROUP OF INSTITUTIONS

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Ref: RERF/ALM/2023/JAN/001

Date: 01/01/2023

## NOTICE

This is to inform all the members of Alumni Association of Regent College and Research Foundation Group of Institutions that a Meeting will be held on 31st January, 2023 in Board Room at 02:00 pm.



Rupam Kumar Chatterjee, President,  
Alumni Association RERF Group of Institutions

Copy to:

Institute Coordinator-Alumni Ms.  
Debarati Ghosh with request to allow us  
to convening the meeting in board room  
on the time

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## Minutes of the Alumni Meeting

Date of Event: 31/01/2023

Location: Baro Kanthalia Nityakali Santoshkumari F. P. School

Organized by: Alumni Association of Regent College and Research Foundation Group of Institutions

### MEMBERS PRESENT:

- Rupam Kumar Chatterjee, President
- Mousam Mukhopadhyay, Secretary
- Munmoon Chaki, Cashier
- Raju Kumar Shaw, Events Coordinator
- Jit Modak, Communications Officer

### MEMBERS ABSENT:

- Rana Pratap Singh, Public Relations Officer
- Debika Bhakat, Alumni Member
- Abhishek Saha, Alumni Member

### Agenda:

1. Defining Association Structure (Roles, Committees, Leadership)
2. Initiatives to Increase Alumni Engagement
3. New Member Registration
4. Resolution Finalization Process
5. Alumni's contribution to institution improvement
6. Exploring Potential Activities and Events for Associations
7. Alumni's Ideas and Contributions Are Welcomed
8. Formulating the Next Steps and Action Plan

### Meeting Minutes:

#### 1. **Welcome and Opening Remarks:**

The meeting was called to order by Rupam Kumar Chatterjee, President, who welcomed all attendees and expressed gratitude for their presence. The agenda for the meeting was outlined.

#### 2. **Objectives of the Alumni Association:**

The president, speaking on behalf of the interim committee, presented the Alumni Association's suggested goals. These included fostering a strong network among alumni, supporting the institution's growth, and engaging in community service initiatives.

#### 3. **New Member Registration:**

The process of new member registration was discussed, highlighting the response received and the growing



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RERF GROUP OF INSTITUTIONS

interest of alumni in becoming active members of the association. Attendees were encouraged to promote membership among their fellow alumni.

#### 4. **Structure of Association:**

A draft of the proposed association was presented by Sri. Rupam Kumar Chatterjee, outlining the structure of the association, committee roles, membership criteria, and decision-making processes. Attendees were encouraged to review the draft and provide feedback.

#### 5. **Resolution Finalization Process:**

The process of finalizing a significant association resolution was explained. The resolution, focusing on the association's future initiatives and objectives, was shared with attendees for review and consideration.

#### 6. **Finalization of the Resolution:**

After thorough discussion, the resolution was put to vote. Attendees were given a chance to cast their votes either in favour or against the resolution. The votes were counted, and the result was announced.

#### 7. **Result of Resolution Vote:**

The President announced that the resolution had been approved by the maximum member's vote of consent. This demonstrated the unity and collective determination of the alumni community to steer the association's future in the desired direction.

#### 8. **Cultural Program and Stationery Distribution Recap:**

Rupam Kumar Chatterjee, President representing the event organizing committee, provided a recap of the successful cultural program and stationery distribution event recently organized by the Alumni Association. The highlights, participation, and positive feedback received were shared.

#### 9. **Open Floor for Discussion on the Resolution:**

Attendees were invited to share their thoughts, suggestions, and feedback regarding the proposed resolution. The floor was open for constructive dialogue to ensure the resolution truly represented the collective goals of the association.

#### 10. **Next Steps and Action Plan:**

The next steps following the resolution's approval were discussed, including the implementation of proposed initiatives, planning events aligned with the resolution, and setting up committees to oversee various activities.

#### 11. **Appreciation and Adjournment:**

Sri. Rupam Kumar Chatterjee, President expressed gratitude to all attendees for their participation and active engagement. The meeting was adjourned on a positive note, with the association's future endeavours shining brightly.

This meeting marked a pivotal moment for the Alumni Association of Regent College and Research Foundation Group of Institutions, solidifying its direction through a collective resolution and reinforcing its commitment to fostering a strong alumni community.



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## Report: Cultural Program, Stationery goods Distribution, New Member Registration, and Resolution Finalization by Alumni Association

Date of Event: 31/01/2023

Location: Baro Kanthalia Nityakali Santoshkumari F. P. School

Organized by: Alumni Association of Regent College and Research Foundation Group of Institutions

### Introduction:

On 31<sup>st</sup> January, 2023, the Alumni Association of Regent College and Research Foundation Group of Institutions organized a memorable event that encompassed a vibrant cultural program, book distribution, registration of new members, and the finalization of a significant association resolution. The event aimed to celebrate the spirit of togetherness among alumni, contribute to the growth of knowledge, and further solidify the association's role in fostering a strong alumni network.

### MEMBERS PRESENT:

- Rupam Kumar Chatterjee, President
- Mousam Mukhopadhyaya, Secretary
- Munmoon Chaki, Cashier
- Raju Kumar Shaw, Events Coordinator
- Jit Modak, Communications Officer
- Rana Pratap Singh, Public Relations Officer
- Abhishek saha, Alumni Member

### MEMBERS ABSENT:

- Debika Bhakat, Alumni Member

### Agenda:

- Objectives and Vision of the Alumni Association
- Defining Association Structure (Roles, Committees, Leadership)
- Cultural Meet
- Initiatives to Increase Alumni Engagement
- alumni's contribution to institution improvement
- Exploring Potential Activities and Events for Associations
- Alumni Ideas and Contributions Are Welcomed
- Formulating Next Steps and Action Plan

### PROCEEDINGS:

#### ❖ Cultural Program:

The cultural program featured a diverse array of performances that showcased the rich tapestry of talents among the alumni. Music, dance, poetry recitations, and skits brought forth a captivating display of creativity and cultural diversity. The performances not only entertained but also highlighted the depth of talent within the alumni community.



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## ❖ Book Distribution:

As a part of the event, a book distribution segment was organized, symbolizing the association's commitment to lifelong learning. Educational and inspirational books were distributed to attendees, aiming to promote continued growth and knowledge expansion among the alumni.

## ❖ New Member Registration:

The event also provided a platform for alumni to register as new members of the association. The registration process aimed to engage more alumni in the association's activities, fostering a larger and more active community. New members expressed their enthusiasm for being part of the association's initiatives.

## ❖ Resolution Finalization:

A crucial moment of the event was the resolution finalization process. The association had proposed a resolution that held significance for the future endeavours and goals of the alumni community. Attendees were presented with the resolution and its implications, leading to a deliberation where questions were addressed, and viewpoints were shared.

## ❖ Resolution Approval by Member's Vote of Consent:

After a thorough discussion, the resolution was put to vote. Alumni members participated by casting their votes either in favour or against the resolution. With the maximum number of members' votes in consent, the resolution was officially approved. This democratic process reinforced the association's commitment to transparency and collective decision-making.

## Conclusion:

The event served as a wonderful platform that encapsulated the essence of the Alumni Association of Regent College and Research Foundation Group of Institutions. It celebrated cultural diversity, promoted education, expanded the association's membership, and demonstrated the power of collective decision-making. The enthusiasm and active participation of alumni highlighted the strong bond that continues to thrive beyond their academic years.

We extend our gratitude to all alumni who participated, performed, registered as new members, and contributed to the resolution finalization process. Together, we continue to shape the legacy of our institution and the Alumni Association.







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