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Ref: RERF/ALM /2022/AUG/001

Date: 11/08/2022

## NOTICE

This is to inform all the members of Alumni Association of Regent College and Research Foundation Group of Institutions that a Meeting will be held on 30th August, 2022 in Seminar Room at 02:00 pm.

Copy to:

Institute Coordinator-Alumni Ms. Debarati Ghosh with request to allow us to convening the meeting in board room on the time



Rupam Kumar Chatterjee, President,  
Alumni Association, RERF Group of Institutions

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## Minutes of the Alumni Meeting

Date of Visit: 30/08/2022

Village Name: Jetia Halisahar

Location: Jetia Thana P.O Jetia Near Jetia High School, Halisahar , North 24 PGS Pin:743136

### MEMBERS PRESENT:

- Rupam Kumar Chatterjee, President
- Raju Kumar Shaw, Event Coordinator
- Jit Modak, Communications Officer
- Rana Pratap Singh, Public Relations Officer
- Debika Bhakat, Alumni Member
- Abhishek Saha, Alumni Member

### MEMBERS ABSENT:

- Mousam Mukhopadhyay, Secretary and Meeting Coordinator
- Munmoon Chaki, Cashier

### Agenda:

1. Defining Association Structure (Roles, Committees, Leadership)
2. Village Visit Activities
3. Initiatives to Increase Alumni Engagement
4. New Member Registration
5. Resolution Finalization Process
6. Scholarship Opportunity for Alumni and Relatives
7. Alumni's contribution to institution improvement
8. Exploring Potential Activities and Events for Associations
9. Alumni's Ideas and Contributions Are Welcomed
10. Formulating the Next Steps and Action Plan

### Meeting Minutes:

#### **1. Welcome and Introduction:**

The meeting commenced with Sri. Raju Kumar Shaw welcoming all attendees and outlining the dual purpose of the day's activities – a village visit followed by a meeting.

#### **2. Village Visit Activities:**

- a) Guided Tour of the Village:



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Sri. Udayan Murmu led the attendees on a guided tour of the village, showcasing its various landmarks, cultural spots, and community areas.

**b) Interaction with Village Residents:**

Attendees had the opportunity to interact with villagers, exchange stories, and gain insights into their way of life, traditions, and challenges.

**c) Observations and Experiences:**

After the village tour, attendees gathered to share their observations and experiences, highlighting impactful moments and identifying potential areas for collaboration.

**3. Transition to Meeting:**

Following the village visit, attendees reconvened in the designated meeting area to proceed with the formal meeting agenda.

**4. Meeting Agenda:**

**a) Welcome and Opening Remarks:**

The meeting was officially called to order by Sri. Rupam Kumar Chatterjee, President, who welcomed attendees and acknowledged the unique context of the village visit.

**b) Purpose of the Meeting:**

Sri. Mousam Mukhopadhyay context about how the village visit ties into the Alumni Association's commitment to community engagement and potential collaboration.

**c) Village Visit Reflections:**

Attendees were invited to share their reflections on the village visit, emphasizing the importance of understanding local needs and exploring opportunities for mutual growth.

**d) Proposal of Collaborative Initiatives:**

Attendees engaged in a brainstorming session to propose potential initiatives that the Alumni Association could undertake in partnership with the village. Ideas ranged from educational support to healthcare awareness campaigns.

**e) Discussion on Feasibility:**

The feasibility, logistics, and potential impact of each proposed initiative were discussed. Attendees assessed resources, potential challenges, and ways to effectively implement the initiatives.

**f) Formation of Working Groups:**

To move forward with the proposed initiatives, attendees agreed to form working groups within the Alumni Association responsible for developing and executing each initiative.

**g) Introduction to the Scholarship Proposal:**

Mr. Jit Modak, the initiator of the proposal, provided an introduction to the idea of establishing a scholarship opportunity. The objective was to provide financial support to alumni and their immediate



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family members who wish to pursue higher education at our institution.

h) Rationale and Benefits:

Attendees discussed the rationale behind the proposed scholarship, emphasizing the significance of supporting the educational aspirations of alumni and their relatives. The potential impact on fostering a stronger alumni network and contributing to the institution's growth was highlighted.

i) Action Plan and Timeline:

Each working group outlined an initial action plan, identified key milestones, and set a tentative timeline for project implementation.

j) Next Steps:

The meeting concluded with a discussion on the next steps, which included formalizing the working groups, assigning responsibilities, and coordinating with village representatives.

**5. Appreciation and Adjournment:**

Sri. Rupam Kumar Chatterjee, President, expressed gratitude to all attendees for their active participation and shared commitment to making a positive impact. The meeting was adjourned on a note of unity and enthusiasm for the collaborative initiatives ahead.

The combination of the village visits and subsequent meeting exemplified the Alumni Association's dedication to community engagement and its potential to bring about meaningful change through collaboration

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To  
The Principal  
RERF Group of Institutions  
Barrackpore, India

Date: 01.09.2020

Subject: Request to grant scholarship for alumni and their relatives

Respected Sir,

With great pleasure, we want to inform you that our alumni association meeting held on 30<sup>th</sup> August 2022. In that meeting our members unanimously suggested that our alumni and their relatives may get special scholarships if they enroll for higher study.

Therefore, I request you to kindly grant scholarships for RERF alumni and their relatives for higher studies.

Thanking you,

Yours sincerely,



Rupam Kumar Chatterjee  
President  
RERF Alumni Association

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## Report: Alumni Association Village Visit and Meeting

Date of Visit: 30/08/2022

Village Name: Jetia Halisahar

Location: Jetia Thana P.O Jetia Near Jetia High School, Halisahar, North 24 PGS Pin:743136

### Alumni Association Representatives:

- Rupam Kumar Chatterjee, President
- Mousam Mukhopadhyay, Secretary
- Munmoon Chaki, Cashier
- Raju Kumar Shaw, Events Coordinator
- Jit Modak, Communications Officer
- Rana Pratap Singh, Public Relations Officer
- Debika Bhakat, Alumni Member
- Abhishek saha, Alumni Member

### Introduction:

On 30/08/2022, the Alumni Association of Regent Education and Research Foundation Group of Institutions organized a visit to Jetia, Halisahar as part of our commitment to community outreach and engagement. The visit aimed to understand the needs of the village, foster a strong bond between our alumni and the local community.

### Activities and Highlights:

1. Warm Reception: The Alumni Association representatives received a warm welcome from the villagers. An introduction session provided insights into the village's history, culture, and challenges.
2. Interactive Meetings: A series of interactive meetings were conducted with village leaders, elders, and residents. These meetings allowed us to engage in open dialogues, understand the village's needs and aspirations, and discuss potential areas of collaboration.
3. Site Visits: Alumni members were taken on guided tours of various parts of the village, including schools, healthcare facilities, and community centres. These site visits helped us gain firsthand knowledge of the infrastructure and resources available to the villagers.
4. Needs Assessment: During the meetings and site visits, alumni representatives actively listened to the concerns and needs expressed by the villagers. These ranged from education and healthcare to infrastructure development and vocational training.



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5. **Community Interaction:** Interactive sessions were organized with children, youth, and women in the village. These sessions included storytelling, games, and discussions on various topics, fostering a sense of camaraderie and understanding.
6. **Cultural Exchange:** Alumni members shared their experiences and stories, fostering cultural exchange between urban and rural settings. This exchange helped build bridges and mutual respect among the participants.

## **Outcomes and Future Plans:**

The village visit was an eye-opening experience that deepened our understanding of rural communities' challenges and potential. The interactive meetings and discussions highlighted the pressing needs in education, healthcare, and infrastructure.

As a result of the visit, the Alumni Association is exploring possibilities for long-term collaboration with the village. Plans are underway to support educational initiatives, healthcare awareness campaigns, and skill development programs to empower the villagers and improve their quality of life.

## **Conclusion:**

The Alumni Association's village visit was a meaningful and enlightening endeavour that reinforced our commitment to community service and engagement. The interactions, site visits, and discussions allowed us to bridge the gap between urban and rural areas, fostering a sense of unity and shared purpose.

We extend our heartfelt gratitude to the villagers of Jetia Halisahar, for their warm hospitality, valuable insights, and the opportunity to learn from their experiences. The visit has inspired us to continue our efforts to make a positive impact on the communities around us.



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