

REGENT EDUCATION & RESEARCH FOUNDATION GROUP OF INSTITUTIONS

Report on Corporate Readiness Program - Soft Skill Development

Inauguration Date: August 1, 2019

Main Course Dates: August 2, 2019 - August 31, 2019

Venue: Inauguration - Seminar Hall, Main Course - Language Lab

Organized by: Basic Science and Humanities Department of Regent Education and Research Foundation Group of Institutions

No. of Student Joined: 210 (divided into three groups)

Time:

Every Friday and Saturday:

- **Group 1:** 12:00 PM to 01:30 PM
- **Group 2:** 04:00 PM to 05:30 PM

Every Tuesday and Wednesday:

- **Group 3:** 12:00 PM to 01:30 PM

Introduction:

The Corporate Readiness Program, focused on Soft Skill Development, was conducted by the Basic Science and Humanities Department of Regent Education and Research Foundation Group of Institutions from August 1, 2019 to August 31, 2019 in the English Language Lab at our institution. The program aimed to equip students with essential soft skills required to excel in corporate settings. This report provides an overview of the program, including its structure, activities, and outcomes.

Program Structure:

The program was designed to accommodate a total of 210 students, and to ensure effective training, the participants were divided into three groups, with each group attending sessions twice a week. This structure allowed for personalised attention and a tailored approach to soft skill development.

Program Objective:

The Corporate Readiness Program included a variety of activities aimed at enhancing soft skills, including but not limited to:

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1. **Communication Skills:** Sessions focused on improving verbal and non-verbal communication, active listening, and clarity in expression.
2. **Teamwork and Collaboration:** Activities encouraged students to work together in groups, fostering teamwork, problem-solving, and effective collaboration.
3. **Presentation Skills:** Students learned to prepare and deliver effective presentations, including the use of visual aids and effective public speaking techniques.
4. **Time Management:** Time management workshops helped students prioritise tasks, set goals, and manage their time efficiently.
5. **Leadership and Decision-Making:** Leadership qualities, decision-making skills, and conflict resolution techniques were explored.
6. **Interview Preparation:** Guidance on creating impressive resumes, mastering job interviews, and workplace etiquette was provided.

The Role of Words Worth English Language Training Software:

The Words Worth English Language Training Software played a crucial role in this program. It was utilised to enhance vocabulary, grammar, and overall language proficiency. The software's interactive lessons and exercises contributed significantly to participants' language development.

Outcomes:

The Corporate Readiness Program yielded several positive outcomes:

1. **Improved Soft Skills:** Participants demonstrated noticeable improvements in their soft skills, including communication, teamwork, and leadership.
2. **Confidence Building:** Participants reported increased self-confidence in their ability to communicate effectively and handle workplace challenges.
3. **Career Readiness:** The program equipped students with the skills and knowledge needed to enter the corporate world with confidence.
4. **Positive Feedback:** Feedback from both students and instructors indicated a high level of satisfaction with the program's content and delivery.

Conclusion:

The Corporate Readiness Program - Soft Skill Development, conducted from August 1, 2019, to August 31, 2019, was a resounding success in preparing our students for the corporate world. The structured approach, personalised attention, and use of Words Worth English Language Training Software were key factors in achieving positive outcomes.

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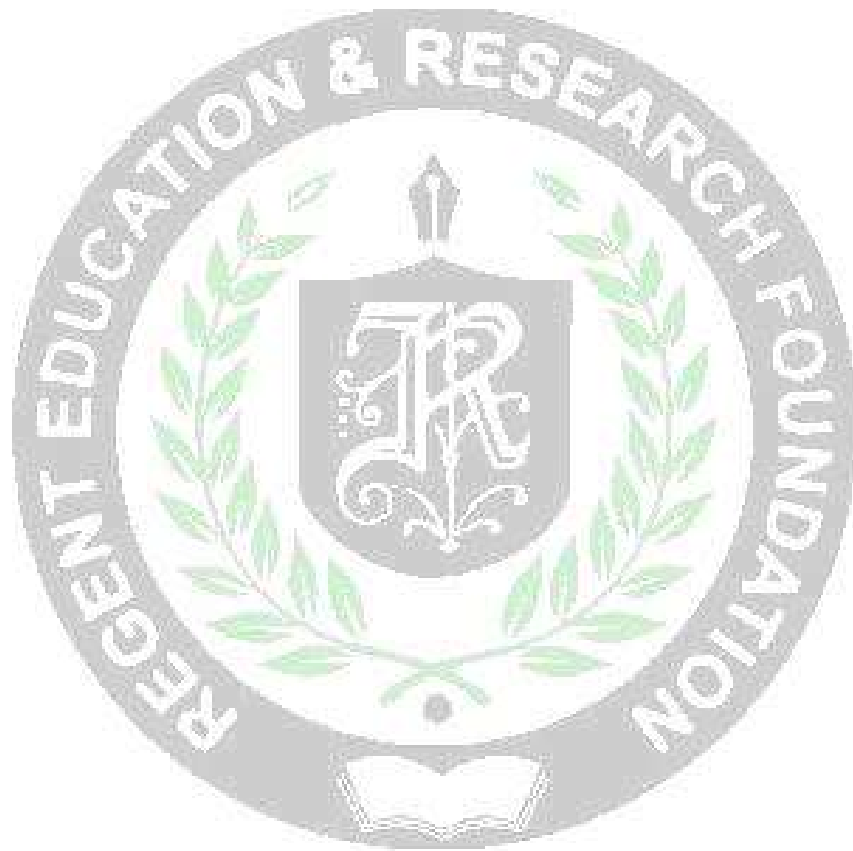
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We extend our gratitude to the dedicated instructors and program coordinators for their commitment to providing valuable soft skill development opportunities to our students. The knowledge and skills gained during this program will undoubtedly serve our students well as they pursue their careers.

We look forward to continuing to offer similar programs and further enriching the educational experience of our students in the future.



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Report on Language Lab

Inauguration Date: August 1, 2019

Main Program Dates: August 2, 2019 - August 31, 2019

Venue: Inauguration - Seminar Hall, Main Program - Language Lab

Organized by: Basic Science and Humanities Department of Regent Education and Research Foundation Group of Institutions

No. of Student Joined: 320 (divided into four groups)

Time:

Every Friday and Saturday:

- **Group 1:** 10:00 AM to 11:30 AM
- **Group 2:** 02:00 PM to 03:30 PM

Every Tuesday and Wednesday:

- **Group 3:** 10:00 AM to 11:30 AM
- **Group 4:** 02:00 PM to 03:30 PM

Introduction:

The English Language Training program utilising the "Words Worth" application was conducted by the Basic Science and Humanities Department of Regent Education and Research Foundation Group of Institutions. The primary goal of this program was to enhance the English language proficiency of our students and provide them with a comprehensive platform for improving their communication skills. It ran for a total of five weeks, commencing on August 2nd, 2019, and concluding on August 31st, 2019.

Objective:

The main objectives of the Language Lab Training program were as follows:

1. **Enhancing Vocabulary:** To expand the participants' vocabulary by introducing them to a wide range of words and phrases.
2. **Improving Grammar and Syntax:** To strengthen the participants' understanding of English grammar rules and proper sentence construction.
3. **Effective Communication:** To develop the participants' ability to communicate effectively in English, both in written and spoken forms.
4. **Confidence Building:** To boost the confidence of participants in using English in various situations, including academic, professional, and social contexts.

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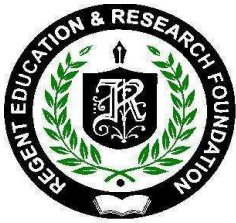
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Program Structure:

The program was designed to accommodate a total of 320 students, and to ensure effective training, the participants were divided into four groups, with each group attending sessions twice a week. This structure allowed for personalised attention and a tailored approach to Language Lab Training.

Program Highlights:

1. **Words Worth Application:** The Words Worth application was at the core of this training program. It provided a structured and interactive platform for learning and practising English vocabulary and grammar. Participants could access the application on their mobile devices or computers, making it convenient for them to engage with the content.
2. **Daily Lessons:** Participants were assigned daily lessons tailored to their proficiency levels. These lessons included vocabulary exercises, grammar drills, and comprehension exercises. The application also featured audio and video components to enhance listening and speaking skills.
3. **Weekly Assessments:** To monitor progress, weekly assessments were conducted to evaluate participants' grasp of the material covered. These assessments included quizzes, writing assignments, and speaking exercises.
4. **Personalised Feedback:** Participants received personalised feedback on their performance, allowing them to identify areas where improvement was needed. This feedback helped them focus on their weaknesses and track their progress over time.

Outcomes and Achievements:

The English Language Training program using the Words Worth application yielded significant positive outcomes:

1. **Improved Vocabulary:** Participants exhibited a noticeable increase in their vocabulary, as reflected in their performance on weekly vocabulary quizzes.
2. **Enhanced Grammar Skills:** Grammar and sentence construction skills were visibly improved, leading to better-written assignments and more articulate spoken communication.
3. **Increased Confidence:** Many participants reported feeling more confident in their English language abilities, especially in academic and professional settings.
4. **Interactive Learning:** The use of the Words Worth application allowed for interactive and engaging learning experiences.
5. **Participant Satisfaction:** Feedback from participants indicated a high level of satisfaction with the program, with many expressing a desire for further advanced-level courses.



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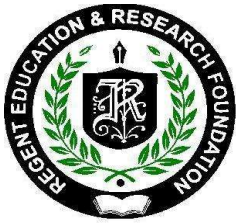
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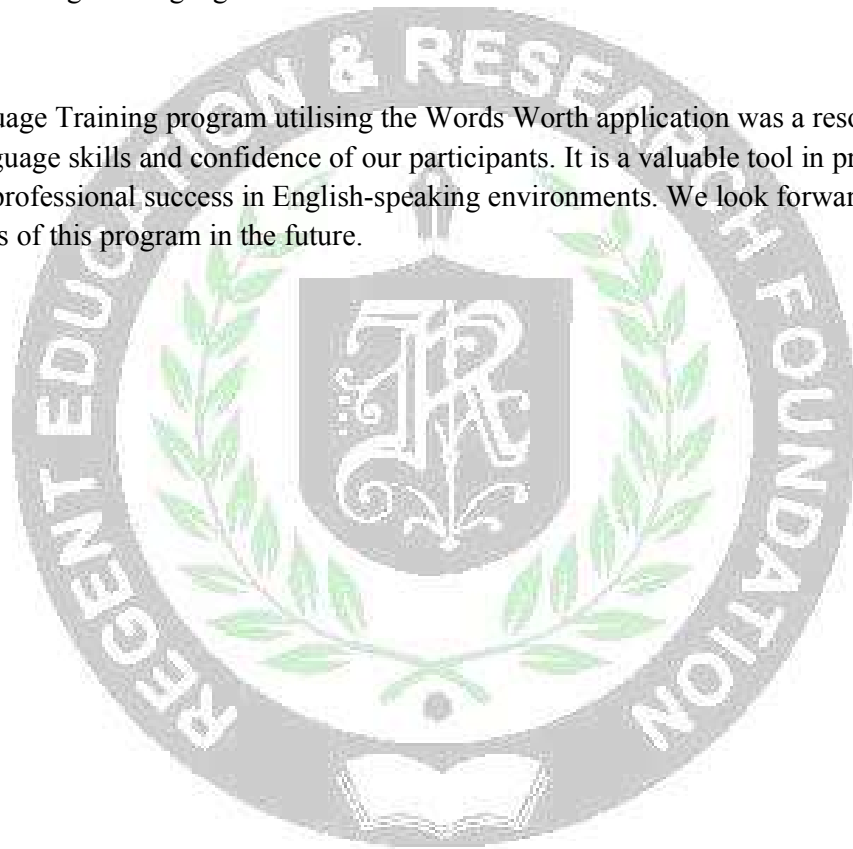
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Recommendations:

1. **Continued Training:** Given the success of this program, it is recommended that the Regent Education and Research Foundation Group of Institutions continues to offer English language training using the Words Worth application on an ongoing basis.
2. **Advanced Levels:** Consideration should be given to introducing advanced levels of the program to cater to participants who have completed the initial training.
3. **Expanded Usage:** Encourage more students to take advantage of this valuable resource to further enhance their English language skills.

Conclusion:

The English Language Training program utilising the Words Worth application was a resounding success in improving the language skills and confidence of our participants. It is a valuable tool in preparing our students for academic and professional success in English-speaking environments. We look forward to the continued growth and success of this program in the future.



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